

Harvard ITS

Working Samples for Using with Endnote

For some Reference Types, Endnote provides individual types for print and electronic media. These are:

* Book/ Electronic Book
* Journal Article/ Electronic Article

For other Reference Types, a single type template includes fields allowing creation of a reference for either a print or an electronic item.

For each Reference Type, Endnote provides a large number of fields. Students will be aiming to use Endnote to create citations and references which match a particular style such as Harvard ITS. While this is relatively straightforward for more traditional types of material such as articles and books, it is not obvious which fields need to be completed for certain reference types to output a reference in the form given in the examples in the **Harvard ITS Guide**. This set of notes shows how each reference in the guide was entered in Endnote Web.

# Book: 1 author

| **Reference Type** | **Book** |
| --- | --- |
| **Author** | Bryman, A. |
| **Title** | Social research methods |
| **Year** | 2012 |
| **Place Published** | Oxford |
| **Publisher** | Oxford University Press |
| **Edition** | 4th edn. |

(Bryman, 2012)

Bryman, A. (2012) *Social research methods.* Oxford: Oxford University Press.

# Book: 2-3 authors

| **Reference Type** | **Book** |
| --- | --- |
| **Author** | Curwin J.Slater, R. |
| **Title** | Quantitative methods for business decisions |
| **Year** | 2008 |
| **Place Published** | London |
| **Publisher** | Thomson |

(Curwin and Slater, 2008)

Curwin, J. and Slater, R. (2008) *Quantitative methods for business decisions.* London: Thomson.

# Book: 4 or more authors

| **Reference Type** | **Book** |
| --- | --- |
| **Author** | Birnbaum, S.Ferrarini, T.Nelson, K.Palme, J. |
| **Title** | The generational welfare contract: justice, institutions and outcomes |
| **Year** | 2017 |
| **Place Published** | Cheltenham |
| **Publisher** | Edward Elgar Publishing |

(Birnbaum *et al.*, 2017)

Birnbaum, S., Ferrarini, T., Nelson, K. and Palme, J. (2017) *The generational welfare contract: justice, institutions and outcomes.* Cheltenham: Edward Elgar Publishing.

# Book: Corporate Author

| **Reference Type** | **Book** |
| --- | --- |
| **Author** | Pavee Point |
| **Title** | Traveller inclusion in the mainstream labour force: new strategies for new choices |
| **Year** | 1995 |
| **Place Published** | Dublin |
| **Publisher** | Pavee Point |

(Pavee Point, 1995)

Pavee Point (1995) *Traveller inclusion in the mainstream labour force: new strategies for new choices.* Dublin: Pavee Point.

# Book: Edited

| **Reference Type** | **Book** |
| --- | --- |
| **Author** | Newell, R.C., (ed.) |
| **Title** | Adaptation to environment: essays on the physiology of marine animals |
| **Year** | 1976 |
| **Place Published** | London |
| **Publisher** | Butterworths |

(Newell, 1976)

Newell, R.C. (ed.) (1976) *Adaptation to environment: essays on the physiology of marine animals.* London: Butterworths.

# Book Chapter

| **Reference Type** | **Book section** |
| --- | --- |
| **Author** | Bell, M. |
| **Title** | Walking in the same direction? The contribution of the European Social Charter and the European Union to combatting discrimination |
| **Year** | 2005 |
| **Editor** | De Búrca, G.De Witte, B. |
| **Book Title** | Social rights in Europe |
| **Place Published** | Oxford |
| **Publisher** | Oxford University Press |

(Bell, 2005)

Bell, M. (2005) 'Walking in the same direction? The contribution of the European Social Charter and the European Union to combatting discrimination', *in*  De Búrca, G. & De Witte, B. (eds.) *Social rights in Europe.* Oxford: Oxford University Press.

# E-Book

| **Reference Type** | **Electronic Book** |
| --- | --- |
| **Author** | Stone, R. |
| **Title** | Long-term care for the elderly |
| **Year** | 2011 |
| **Place Published** | Washington, D.C. |
| **Publisher** | Urban Institute Press |
| **Date Accessed** | 31 July 2013 |
| **URL** | http://www.ebrary.com/corp/ |

(Stone, 2011)

Stone, R. (2011) *Long-term care for the elderly.* Washington, D.C.: Urban Institute Press. Available at: <http://www.ebrary.com/corp/> (Accessed: 31 July 2013).

# Journal Article Print 1 Author

| **Reference Type** | **Journal Article** |
| --- | --- |
| **Author** | Landers, J. |
| **Title** | Modelling program improves efficiency of construction progress monitoring |
| **Year** | 2012 |
| **Journal** | Civil Engineering |
| **Volume** | 82 |
| **Issue** | 11 |
| **Pages** | 42 – 43 |

(Landers, 2012)

Landers, J. (2012) 'Modeling program improves efficiency of construction progress monitoring', *Civil Engineering,* 82(11)**,** pp. 42 - 43.

# Journal Article Print 2-3 Authors

| **Reference Type** | **Journal Article** |
| --- | --- |
| **Author** | Erol-Kantarci, M.Mouftah, H.T. |
| **Title** | Smart grid forensic science: applications, challenges and open issues |
| **Year** | 2013 |
| **Journal** | IEEE Communications Magazine |
| **Volume** | 51 |
| **Issue** | 1 |
| **Pages** | 68-74 |

(Erol-Kantarci and Mouftah, 2013)

Erol-Kantarci, M. and Mouftah, H.T. (2013) 'Smart grid forensic science: applications, challenges and open issues', *IEEE Communications Magazine,* 51(1)**,** pp. 68 - 74.

# Journal Article Print 4 or more Authors

| **Reference Type** | **Journal Article** |
| --- | --- |
| **Author** | Wilson, R.M.S.Pierce, A.Allison, M.Hoogendoorn, M.Kral, B.Watty, K. |
| **Title** | Accountancy and academic/professional inter-dependency (or mutual exclusivity?) |
| **Year** | 2009 |
| **Journal** | Accounting in Europe |
| **Volume** | 6 |
| **Issue** | 2 |
| **Pages** | 149-166 |

(Wilson *et al.*, 2009)

Wilson, R.M.S., Pierce, A., Allison, M., Hoogendoorn, M., Kral, B. and Watty, K. (2009) 'Accountancy and academic/professional inter-dependency (or mutual exclusivity?)', *Accounting in Europe,* 6(2)**,** pp. 149-166.

# Journal Article Online

| **Reference Type** | **Electronic Article** |
| --- | --- |
| **Author** | Kumar, A. |
| **Title** | Mental health services in rural India: challenges and prospects |
| **Year** | 2011 |
| **Periodical Title:** | Health |
| **Volume** | 3 |
| **Issue** | 12 |
| **Pages** | 757-761 |
| **DOI** | 10.4236/health.2011.312126 |

(Kumar, 2011)

Kumar, A. (2011) 'Mental health services in rural India: challenges and prospects', *Health*, 3(12), pp. 757-761. doi: 10.4236/health.2011.312126

# Conference Proceedings

| **Reference Type** | **Conference Proceeding** |
| --- | --- |
| **Title** | Gatherings past and present |
| **Year of Conference** | 2013 |
| **Conference Name:** | Gatherings: past and present: proceedings from the 2013 Archaeology of Gatherings International Conference |
| **Conference Location** | IT, Sligo, Ireland |
| **Publisher** | BAR Publishing |
| **Place Published** | Banbury, Oxford |
| **Year Published** | 2017 |

(Gatherings past and present, 2013)

Gatherings past and present (2017) *Gatherings: past and present: proceedings from the 2013 Archaeology of Gatherings International Conference*, IT, Sligo, Ireland, 2013. Banbury, Oxford: BAR Publishing.

# Conference Paper

| **Reference Type** | **Conference Paper** |
| --- | --- |
| **Author** | Nugent, L. |
| **Title** | Gatherings of faith: pilgrimage in medieval Ireland |
| **Year** | 2013 |
| **Conference Name** | Gatherings: past and present: proceedings from the 2013 archaeology of gatherings international conference |
| **Conference Location** | IT, Sligo, Ireland |
| **Publisher** | BAR Publishing |
| **Pages** | 20 - 30 |
| **Date** | 2013 |
| **Place Published** | Banbury, Oxford |

(Nugent, 2013)

Nugent, L. (2013) 'Gatherings of faith: pilgrimage in medieval Ireland', *Gatherings: past and present: proceedings from the 2013 archaeology of gatherings international conference*, IT, Sligo, Ireland, 2013. Banbury, Oxford: BAR Publishing,pp. 20 - 30.

# Newspaper Article

| **Reference Type** | **Newspaper Article** |
| --- | --- |
| **Reporter** | Grimes, D.R. |
| **Title** | Better grasp of science would be a social boon |
| **Year** | 2013 |
| **Newspaper** | The Irish Times |
| **Place Published** | Dublin |
| **Publisher** | Irish Times |
| **Issue Date** | 10 July |

(Grimes, 2013)

Grimes, D.R. (2013) Better grasp of science would be a social boon. *The Irish Times*, 10 July.

# Government Publication

| **Reference Type** | **Government Document** |
| --- | --- |
| **Author** | Ireland. Department of Health and Social Welfare |
| **Title** | Towards a full life: green paper on services for disabled people |
| **Year** | 1984 |
| **Place Published** | Dublin |
| **Publisher** | Stationary Office |

(Ireland. Department of Health and Social Welfare, 1984)

Ireland. Department of Health and Social Welfare (1984) *Towards a full life: green paper on services for disabled people.* Dublin: Stationary Office.

# Law Report/Judgement

| **Reference Type** | **Case** |
| --- | --- |
| **Case Name** | Maguire v. Shannon Regional Fisheries Board |
| **Year Decided** | 1994 |
| **Reporter Volume** | 2 |
| **Reporter Abbreviation** | I.L.R.M. |
| **First Page** | 253 |

(Maguire v. Shannon Regional Fisheries Board, 1994)

Maguire v. Shannon Regional Fisheries Board (1994) I.L.R.M. 2, p. 253.

# Statute or Act

| **Reference Type** | **Legal Rule or Regulation** |
| --- | --- |
| **Title** | Sustainable Energy Act |
| **Year** | 2002 |
| **Place Published** | Dublin |
| **Publisher** | Stationery Office |
| **Rule Number** | No. 28 |

(*Sustainable Energy Act*, 2002)

*Sustainable Energy Act, 2002* (No. 28) Dublin: Stationery Office.

# Webpage: Corporate Author

| **Reference Type** | **Web Page** |
| --- | --- |
| **Author** | Alone |
| **Title** | Alone: supporting, befriending and providing homes for older people in need |
| **Year** | n.d. |
| **Access Year** | 2013 |
| **Access Date** | 29 July |
| **URL** | <http://www.alone.ie> |

(Alone, n.d.)

Alone (n.d.) *Alone: supporting, befriending and providing homes for older people in need.* Available at: <http://www.alone.ie> (Accessed: 29 July 2013).

# Blog

| **Reference Type** | **Blog** |
| --- | --- |
| **Author** | Moriarty, C |
| **Title of Entry** | A 12th century dog collar from Waterford city |
| **Year** | 2014 |
| **Title of WebLog** | Irisharchaeology.ie |
| **Access Year** | 2018 |
| **Date** | 23 August |
| **Last Update Date** | 12 November |
| **URL** | www.irisharchaeology.ie |
| **Access Date** | 23 August |

(Moriarty, 2014)

Moriarty, C. (2014) 'A 12th century dog collar from Waterford city'. *Irisharchaeology.ie,* 23 August. Available at: [www.irisharchaeology.ie](http://www.irisharchaeology.ie) (Accessed: 12 November 2018).

# Film on DVD/Video

| **Reference Type** | **Film or Broadcast** |
| --- | --- |
| **Title** | Arthur Millar’s Death of a Salesman |
| **Year Released** | 1985 |
| **Place Published** | U.S.A. |
| **Distributor** | H.M. Television Company |
| **Producer** | Schondorff, V. |
| **Medium** | DVD |

(*Arthur Millar's Death of a Salesman*, 1985)

*Arthur Millar's Death of a Salesman* (1985) Directed by Schondorff, V.[DVD]. U.S.A.: H.M. Television Company.

# Image, Photo, Illustration Print

| **Reference Type** | **Journal article** |
| --- | --- |
| **Author** | Brogan, C. |
| **Title** | Multivallate hillfort, Rathgall, Co. Wicklow |
| **Year** | 2013 |
| **Journal** | Archaeology Ireland |
| **Place Published** | Dublin |
| **Publisher** | Archaeology Ireland |
| **Volume** | 27 |
| **Issue** | 1 |
| **Pages** | 25 |
| **Type of Article** | illus |

(Brogan, 2013)

Brogan, C. (2013) 'Multivallate hillfort, Rathgall, Co. Wicklow', *Archaeology Ireland,* 27(1)**,** p. 25. illus.

# Image, Photo, Illustration Online

| **Reference Type** | **Artwork** |
| --- | --- |
| **Artist** | Discover Sligo |
| **Title** | Mullaghmore harbour |
| **Year** | 2013 |
| **Type of Work** | Online image |
| **URL** | <http://www.discoversligo.com> |
| **Access Date** | 01 August 2013 |

(Discover Sligo, 2013)

Discover Sligo (2013) *Mullaghmore harbour* [Online image]. Available at: <http://www.discoversligo.com> (Accessed: 01 August 2013).

# Map

| **Reference Type** | **Map** |
| --- | --- |
| **Cartographer** | Ordnance Survey of Ireland |
| **Title** | Sligo, Leitrim, Roscommon |
| **Year** | 2004 |
| **Series Title** | Discovery Series |
| **Place Published** | Dublin |
| **Publisher** | Ordnance Survey |
| **Short Title** | Sheet 25 |
| **Scale** | 1:50000 |

(Ordnance Survey of Ireland, 2004)

Ordnance Survey of Ireland (2004) *Sligo, Leitrim, Roscommon.* Sheet 25, 1:50000. Dublin: Ordnance Survey (Discovery Series).

# Standard

| **Reference Type** | **Standard** |
| --- | --- |
| **Institution** | International Organization for Standardization |
| **Title** | ISO 690:2010: Information and documentation: guidelines for bibliographic references and citations to information resources |
| **Year** | 2010 |
| **Place Published** | Geneva |
| **Publisher** | International Organization for Standardization |

(International Organization for Standardization, 2010)

International Organization for Standardization (2010) *ISO 690:2010: Information and documentation: guidelines for bibliographic references and citations to information resources.* Geneva: International Organization for Standardization.

# Thesis

| **Reference Type** | **Thesis** |
| --- | --- |
| **Author** | Bartlett, John J |
| **Title** | An investigation of the use of cell culture techniques in ecotoxicity testing |
| **Year** | 1994 |
| **University** | Institute of Technology, Sligo |
| **Degree** | PhD |

(Bartlett, 1994)

Bartlett, J.J. (1994) *An investigation of the use of cell culture techniques in ecotoxicity testing.* PhD, Institute of Technology, Sligo.

# Lecture Notes

| **Reference Type** | **Unpublished Work** |
| --- | --- |
| **Author** | Smith, J. |
| **Title of Work** | Introduction to environmental science |
| **Year** | 2014 |
| **Series Title** | Lecture to BSc (Hons) in Environmental Science |
| **Institution** | IT, Sligo |
| **Date** | 5 March |

(Smith, 2014)

Smith, J. (2014) *Introduction to environmental science* [Lecture to BSc (Hons) in Environmental Science], IT, Sligo. Unpublished.

**Secondary Referencing**

When a work you are reading refers to another work and you wish to cite that other work, you should, if possible, locate and check the reference and information from the original work. However, if this is not possible, you can take the approach of “secondary referencing”. You cite the original source followed by “cited in” or “quoted in” and then cite the secondary source you have in hand which refers to it. If you haven’t actually had the original source in hand, you can’t include it in your reference list – you may only include the secondary source in the reference list.

An example is as follows:

The book *Food and Drink in Ireland,* edited by Elizabeth FitzPatrick and James Kelly includes the following quotation by an author called James Anderson from his book *Imagined communities: reflections on the origin and spread of nationalism* which you want to cite. However you can’t obtain a copy of Anderson’s book.

**Text with citations**

Anderson (1991, quoted in (Armstrong, 2016) defined the nation as “an imagined political community – and imagined as both inherently limited and sovereign”.

**Reference**

Armstrong, F. (2016) 'Beef with potatoes: food, agriculture and sustainability in modern Ireland', *in*  Fitzpatrick, E. & Kelly, J. (eds.) *Food and drink in Ireland.* Dublin: Royal Irish Academy.

*Note: You will need to delete manually the bracket which Endnote creates to the left of the name “Armstrong” in the citation.*